

RENTAL PROPERTY WORKSHEET

Please provide the following information for your Schedule E. **One property per worksheet – do not combine multiple properties on one worksheet.**

PROPERTY LOCATION

Date(s) Rented: _____ Address: _____

City: _____ State: _____ Zip Code: _____

If the property is new, provide settlement sheets for cost basis purposes.

RENT RECEIVED \$ _____

NON-REFUNDABLE DEPOSIT? \$ _____

PAYMENT "IN-LIEU OF RENT"? \$ _____

EXPENSES

Advertising Costs \$ _____
 Cleaning/Maintenance \$ _____
 Commissions \$ _____
 Building Insurance \$ _____
 Legal/Professional Fees \$ _____
 Management Fee \$ _____
 Mortgage Interest \$ _____

Repairs \$ _____
 Supplies \$ _____
 Real Estate Taxes \$ _____
 Utilities \$ _____
 Sewer \$ _____
 Trash \$ _____
 Bank Fees \$ _____
 Other \$ _____

Remember to keep all receipts and documentation for all Expenses pertaining to this property to support this tax return. For Mileage or Auto Deduction, we report rental business miles and total miles on the car for the year to IRS. Use our auto worksheet if you have mileage related to your rental property.

DEPRECIATION

Any property improvements must be depreciated for rental real estate.

	Description of Item	Purchase Date	Purchase Price
1.	_____	_____	\$ _____
2.	_____	_____	\$ _____
3.	_____	_____	\$ _____
4.	_____	_____	\$ _____
5.	_____	_____	\$ _____